

Prevent Sexual Harassment in the Workplace for Employees Live Virtual Instructor-Led Training

HALF DAY AGENDA	
PART ONE	INTRODUCTION
	<ul style="list-style-type: none"> ○ Why is it important to learn about Harassment in the Workplace? ○ Understanding Harassment in the Workplace
PART TWO	SEXUAL HARASSMENT IN THE WORKPLACE
	<p>Harassment and the Law – Liability and Responsibility</p> <ol style="list-style-type: none"> 1. Employer 2. Supervisors/Managers 3. Employees 4. Unions (if applicable)
	<ul style="list-style-type: none"> ○ The Workplace – Where is it?
PART THREE	DEFINITION OF SEXUAL HARASSMENT
	<ul style="list-style-type: none"> ○ What is Not Sexual Harassment ○ Welcome vs. Unwelcome Behaviour ○ Clear vs. Unclear Behaviour
PART FOUR	TYPES OF SEXUAL HARASSMENT
	<ul style="list-style-type: none"> ○ Quid Pro Quo ○ Poisoned Work Environment ○ Gender/Pregnancy ○ Behaviour based on Sexual Stereotypes ○ Men as Victims of Harassment ○ Poisoned/Hostile Work Environment ○ Examples of Harassment ○ What is not Sexual Harassment
PART FIVE	WHERE DO YOU DRAW THE LINE
	<ul style="list-style-type: none"> ○ Point of View ○ Intent ○ Context ○ Bystander Intervention ○ #MeToo Movement

PART SIX	UNDERSTANDING THE CONSEQUENCES
	<ul style="list-style-type: none"> ○ How Harassment may affect Victims ○ Legal Liability
PART SEVEN	PROMOTING A RESPECTFUL AND CIVIL WORKPLACE
	<ul style="list-style-type: none"> ○ Respect – What is it? ○ Disrespect – What is it? ○ Video – Respect & Civility ○ Why is it important? ○ How can I set an example?
PART EIGHT	PERSONAL CONDUCT TECHNIQUES
	<ul style="list-style-type: none"> ○ Personal Awareness ○ Stages of Change ○ Self-Checks
PART NINE	COMPANY POLICY
	<ul style="list-style-type: none"> ○ Review of applicable Company Policies
PART TEN	TRAINING SESSION WRAP-UP
	<ul style="list-style-type: none"> ○ Final Discussion – Q&A